

Bill To

Name _____
 Organization _____
 Address _____
 City _____ State _____ Zip Code _____
 Daytime Phone No. _____
 E-Mail Address _____
 Have you ordered with us before? Yes No
 If yes, please provide your customer number _____

Ship To

Check if same as billing address above

No P.O. boxes please. We need a street address for FedEx, UPS or freight delivery.

Organization or Name _____
 Attention _____
 Address _____
 City _____ State _____ Zip Code _____

Method of Payment (choose one)

Credit Card

Visa MasterCard Discover American Express

Credit Card No. _____ Zip Code _____

Expiration Date _____ Security Code _____

Card Holder Signature _____

Check or Money Order

Check/Money Order No. _____

Check Amount _____

Open Account

Charge this order to our United Art and Education open account.

Applies to schools and organizations only. Orders from individuals should include a check or charge card no. Please include a purchase order and authorized signature.

Purchase Order No. _____

Daytime Phone No. _____

Authorized P.O. Signature _____

Volume Discounts

Save An Extra 10-20% With Our Volume Discounts

We believe our customers should benefit from the reduced costs associated with large orders. You can save up to 20% off of our already low catalog prices.

Save On Shipping

Free Delivery For Qualifying Orders of \$250 or More

We will pay shipping charges for orders of \$250.00 or more to any state east of the Rocky Mountains. Orders from AZ, CA, ID, MT, NM, NV, OR, UT, WA and WY must be over \$750 for free shipping. Free shipping is not available outside the continental United States.

Shipping Charges

- Actual shipping charges will be added to purchases made on an open account.
- For orders prepaid by charge card, personal check or money order, please add estimated shipping charges:
Within the Continental United States: Estimate 10% of your total (\$7.95 minimum)
Alaska, Hawaii, Puerto Rico or Canada: Outside the continental United States, please add an estimate of 20% of your total (\$25.00 minimum).

Qty.	Unit	Item No.	Catalog Page No.	Item Description	Unit Price	Total



P.O. Box 9219, Fort Wayne, IN 46899

Call Toll Free 1 (800) 322-3247

(260) 478-1121 Fort Wayne, IN Area

Toll Free Fax 1 (800) 858-3247

Merchandise Subtotal From The Other Side	
Merchandise Total (Minimum Order \$25.00)	
Minus Volume Discount if order total is more than \$500	
Total After Volume Discount	
Indiana Residents Add 7% Sales Tax (include tax on shipping charges) Ohio Residents Add 5.5% Sales Tax, Plus County Tax / Illinois Residents Add 6.25% Sales Tax	
Delivery & Handling Charges (\$7.95 minimum) Do you qualify for free shipping? (See ordering information)	
Grand Total	

